**Faith Community Nurses International**

**FCNI Board Meeting**

**10:00am CDT**

**Date: 5/15/2020**  
(ZOOM meeting)

**Attendees:** Marcus Gaut (President/Chair), Esther Brown, Linda Garner, Eugenia Graves, Mary Lynne Knighten, Deborah Rivard, Kathey Sanchez-Nelson, Ann Solari-Twadell, Andrea West, Deborah Ziebarth

**Those Unable to Attend:** Brenda Cowan, Teri Darnall

| **Agenda Item** | **Discussion** | **Action Taken** | **Person Responsible** |
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| **Welcome and Call to Order** | Meeting Called to Order at 10:00 AM CDT  Quorum established |  |  |
| **Centering Moment** | Gaut—a few moments to share-reasons for thanks/praise from each director |  |  |
| **Opening Prayer** | Brown led in an opening prayer |  |  |
| **Executive Committee Report** | Gaut shared results of Executive Committee meeting, which consisted of reacting to the various committee reports:   1. Education Committee- regarding recommendations, leave things as they are in terms of CNE being free for members. Supportive of a $25 cost for non-members. Also, EC is supportive of no partnership with Spiritual Care Association at this time. 2. Membership and Outreach Committee- EC has no specific actions or recommendations to the Membership and Outreach Committee. 3. Governance- Two policies were submitted for review. EC did not see a need to address or clarify the policies prior to presentation to full board. 4. Research Committee- No recommendations. EC supports the committee’s furthering of opportunities to support the FCNI brand. 5. Practice Committee- EC celebrates the work that has been done 6. Finance- EC highlighted membership budget was $4000 for 2020, but as of end of March have collected ~$2550, which is 63.7% of what was budgeted, so a deficit of ~$1500. 7. Sanchez-Nelson will be taking lead of the Newsletter going forward.   Solari-Twadell continued the Executive Committee report:   1. There was a meeting regarding the FCNI Journal. It was clear that the journal belongs to Western Kentucky University. FCNI’s name is on the journal. This is one of the only vehicles we have that demonstrates our international profile. They are now seeking articles for October 2020. 2. Suggest we have strong strategic planning sessions—four, full Board meetings. These would include the re-envisioning of the Mission and Vision and the By-laws. Proposed dates are June 24 10AM – 12PM, July 22 10AM-12PM, August 12 10AM-12PM, September 23 10AM-12PM. All times are CDT. 3. Gaut announced that the Board will have a new website to review beginning July 1 to support these strategic planning sessions and how we engage members and non-members. |  |  |
| **Membership and Outreach Committee** | Graves shared Cowan’s report.   1. We now have 91 members. An e-birthday card is set up for every member. 2. Have worked on developing a welcome kit. It is in three tiers. New members get a welcome letter and/or video from the President. They also receive a virtual tour and benefits of membership. Second tier includes a Zoom tip sheet and other communications. Third tier, a month into membership, links to past programs are sent. |  |  |
| **Marketing Committee** | Graves gave the Marketing Committee report:  Some of the strategies to publicize FCNI:   1. Use Wild Apricot, Facebook, Twitter, LinkedIn. 2. Would like to contact Christian nursing schools, and state boards of nursing to introduce FCNI. 3. Contact FCNs using a letter for that purpose. 4. Place ads in nursing publications.   Also:   1. Identify current needs of FCNI to increase membership, give members something of value, and retain current members. Possibly use a poll of members. 2. Identify services of FCNI to enlighten prospective members. 3. Identify programs with help of Education Committee. |  |  |
| **Next Meeting** | June 19, 10:00 AM CDT |  |  |
| **Sending Prayer/Meeting Adjourned** | Brown closed with a blessing  Adjourned at 11:15 AM CDT |  |  |
| **Respectfully submitted by:** | Kathey Sanchez-Nelson | | |