**Faith Community Nurses International**

**FCNI Board Meeting**

**9:30am CDT**

**Date: 10/16/2020**  
(ZOOM meeting)

**Attendees:** Ann Solari-Twadell, Esther Brown, Eugenia Graves, Mary Lynne Knighten, Kathey Sanchez-Nelson, Andrea West, Brenda Cowan, Teri Darnall, Linda Garner, Deborah Rivard, Deborah Ziebarth

**Those Unable to Attend:**

| **Agenda Item** | **Discussion** | **Action Taken** |
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| **Welcome and Call to Order** | Meeting Called to Order at 9:30 AM CDT  Quorum established |  |
| **Opening** | Solari-Twadell opened in prayer |  |
| **Minutes** | September Minutes reviewed | September Minutes were approved. Two abstains. |
| **Westberg Post Conference Forum** | 1. Solari-Twadell shared that there would be no pre-conference activities and the Research Forum would be held as a Post Conference Forum. | No charge to FCNI for the Conference in April 2021.  Post conference will be held the afternoon of April 14. |
| **Policies Regarding Budget** | 1. Solari-Twadell reviewed the policy regarding Financial Requests. 2. Solari-Twadell reviewed the policy regarding the Budget Development Procedure. 3. Changed policies will be updated in the handbook on the website by the Secretary | Darnall moved to amend the policy to include the noted recommendations. Rivard seconded.  Motion passed  Darnall moved to amend the policy as noted. Discussion followed. Rivard seconded.  Motion passed. |
| **Change of FCNI Address** | 1. Darnall explained that she is leaving the college at the end of the year. Historically, FCNI has been tied to an entity, such as a college, where mail and phone calls are received. Members contact by phone very rarely. | Solari-Twadell suggested that the Board investigate options and decide at the November Board meeting |
| **Development of Strategic Plan.** | 1. Solari-Twadell shared that there would be a meeting in November for the Strategic Plan. This will give clear direction for the Journal, the Website, and any other future plans. |  |
| **Application for 501C3 status** | 1. Darnall shared that this year FCNI has filed taxes this year. This is the first time for FCNI. 2. The application for 501C3 status must be completed by June 1, 2021. 3. Estimated cost for application is $600. Not filing for 501C3 would cost approximately $1700 in taxes. | The Finance Committee will be responsible for this work starting in January.  Garner moved that we apply for 501C3 status.  Motion passed. |
| **Membership Rally** | 1. Cowan shared that personal contacts have been the way NCNI has gained several members. 2. There were bumps in membership after automatic renewals in January, in April after the Westberg Conference, in August after the CNE program and another bump in October with the membership rally. 3. Solari-Twadell encouraged Board members who haven’t done so, to complete their phone calls to members within the next two weeks. |  |
| **Annual Meeting** | 1. Solari-Twadell sought input about the discussion to move the Annual Meeting from November 11 to December 17. This will allow us to get our slate out in a timely manner. 2. On December 17 there will be a CE at 6:00 PM CST which will be followed by the Annual Meeting at 7:00 PM CST. | Garner moved to move the annual meeting to December 17. Graves seconded.  Motion passed.  Board meeting will still be held December 18. |
| **Slate of Officers, 2021** | 1. Solari-Twadell stated that the slate needs to go to members at least two weeks prior to annual meeting. 2. Solari-Twadell will attempt to discuss steps with Leadership Succession Committee. |  |
| **Nursing Organization Liaison Forum** | 1. Solari-Twadell mentioned that there is a group within ANA which used to be called the Nursing Organization Liaison Forum. New name is Nursing Organization Alliance. 2. This is a group of leaders from specialty nursing organizations. 3. The scope and standards will be coming up for review in 2024. We would like FCNI to be an organization to review the scope and standards. 4. Solari-Twadell asked Board members to consider this and determine how it might be built into the strategic planning of FCNI. Price would be $1000/year. |  |
| **CNE** | 1. Garner shared that the Westberg CNE approval process has been administered by the Tennessee Nurse’s Association, but that this website is down. 2. Solari-Twadell suggested we find another source for CNE other than Westberg. 3. Garner shared that Westberg will start partnering with the Nursing Division of SCA. If FCNI partners with them, then the charge for FCNI CNE offering would be $75. Several state nursing associations are not offering CNE administration anymore. Several other options are very expensive. Garner argued for the need to start charging fees to members for CNEs. 4. Board discussed potential fees per credit for members and non-members. | Darnall moved that starting in 2021 there be a $15 charge for members and a $35 charge for non-members.to participate in CNE events. Seconded by Sanchez-Nelson.  Motion passed. |
| **FCNI Hosting a Conference** | 1. Solari-Twadell encouraged Board Members to be thinking about hosting a virtual conference in the Fall of 2021. |  |
| **Closing Prayer** | Solari-Twadell closed with a blessing. |  |
| **Next Meeting** | November 20, 9:30 AM CDT |  |
| **Meeting Adjourned** | Adjourned at 11:00 AM CDT |  |
| **Respectfully submitted by:** Kathey Sanchez-Nelson |