**Faith Community Nurses International**

**FCNI Board Meeting**

**9:30am CDT**

**Date: 11/20/2020**  
(ZOOM meeting)

**Attendees:** Ann Solari-Twadell, Esther Brown, Eugenia Graves, Mary Lynne Knighten, Andrea West, Brenda Cowan, Teri Darnall, Linda Garner, Deborah Ziebarth

**Those Unable to Attend:** Kathey Sanchez-Nelson, Deborah Rivard

| **Agenda Item** | **Discussion** | **Action Taken** |
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| **Welcome and Call to Order** | Meeting Called to Order at 9:30 AM CST  Quorum established |  |
| **Opening** | Solari-Twadell opened a devotion |  |
| **Minutes** | October 2020 Minutes will be reviewed at the December 2020 meeting |  |
| **Treasurer’s Report** | Darnall presented the proposed budget to the Board. A review of each line item of revenues and expenses was discussed, and questions taken from the Board members with regards to the changes in the website move fully to Wild Apricot. | The Finance Committee moved that the proposed budget be accepted by the Board of Directors for the fiscal year 2021. Motion passed with no objections or abstentions. |
| **Annual Meeting Agenda** | Solari-Twadell led a discussion on the upcoming Continuing Education: December 17, 2020 Telehealth CEU 6:00 PM CT and Annual Meeting 7:00 PM CT  Annual Meeting Agenda Items:   1. Ballot 2020-- There was a discussion as the ballot to elect the 2021 slate of Directors has not yet been released to the membership for a vote. There are still some openings on the board that require nominations. While it is the responsibility of the President to appoint board members to various committee roles, Ann would like to identify individuals who are willing to assume roles and responsibilities for the different committees. Of concern is finding individuals who will take on a strong leadership role for the Leadership Succession committee as there has been a challenge in connecting with the current chair and we have not met the Bylaws requirements of posting the positions and soliciting members to submit self-nominations. 2. Results of Election 3. Treasurer’s report – Darnall will provide a brief outline of the current status of the finances of FCNI. 4. Bylaws – West has not received information on the most current vote to accept Bylaw updates. She will check with Kathey to see what the results were. 5. Committee Charter – An update on the various FCNI committees will be provided to members attending the annual meeting. 6. Recruitment of Committee Members – we will use the annual meeting as a means to recruit new committee members and connect them to the chairs for follow up and engagement. 7. Recognitions – thanks to previous and outgoing members of the FCNI Board for their service and dedication to the building of faith community nursing. 8. Remind members if they are attending the Westberg Symposium of the Post-Conference Research Forum and upcoming continuing education sessions to be held in 2021. |  |
| **Membership Update** | Cowan provided an update to membership numbers. Currently have 107 members including individuals from Mexico and Canada. There have been many individuals taking advantage of the $85.00 two-year renewal opportunity that ends on December 31, 2020. Due to challenges with the reoccurring renewals on PayPal, this option will be removed from the website. Brenda will be sending out reminders to the December continuing education individuals who have registered as guests or those who have not renewed their membership to take advantage of the discounted two-year rate to renew their membership. |  |
| **Position Statements** | Solari-Twadell led a discussion on how FCNI starts to get into the conversations of nursing leadership by starting to develop and disseminate position papers that address the scope of practice of Faith Community Nurses. As preventative care is becoming a much larger part of the conversation in the Future of Nursing reports, it is important that FCNs provide direction in practice as a specialty nursing practice. The recommendation of what areas initial position papers should be considered will start from a review by the Research Committee. | Will finish discussion of Position Statements at December Board meeting. |
| **Spiritual Care Association Conference** | The Board discussed the role of FCNI as Westberg has now moved permanently to the SCA. As the SCA is not dedicated to FCNs, but there is a section that focuses on FCNs and the Foundations curriculum is now part of SCA and no longer housed with Church Health, it is important as an organization that aspires to be the main representative of this specialty practice that we start placing ourselves as the voice of FCNs at local, national, and international levels. This needs to be a much larger conversation as the strategic plan continues to take development over the next few months. |  |
| **501c3 Application** | Darnall will be working on the application of the 501c3 early in 2021 and will have this submitted for consideration by the IRS by April 1, 2021. |  |
| **PayPal** | Tabled until there is a motion from the Membership Committee. |  |
| **Strategic Plan** | The Strategic Plan will be reviewed at the December 2020 meeting. |  |
| **Advertising non-FCNI Offerings** | A process needs to be developed for approval of  programs external to FCNI – Membership, Governance, and Education committees to develop and  bring to December meeting. |  |
| **Proposed FCNI Meetings for 2021** | Monthly, Third Friday of the Month except month of July. (January15, February 19, March 19, April 16, May 21, June 18, August20, September17, October15, November19 and December17). |  |
| **Next Meeting** | December 18, 9:30 PM CST |  |
| **Meeting Adjourned** | Adjourned at 11:00 AM CST |  |
| **Respectfully submitted by:** Kathey Sanchez-Nelson |