**Faith Community Nurses International**

**FCNI Board Meeting**

**October 21, 2022**

**2:00 PM CT**

**Date: 10/21/2022**  
(ZOOM meeting)

**Attendees:** Ann Solari-Twadell, Mary Lynne Knighten, Kathey Sanchez-Nelson, Linda Garner, Donna Callaghan, Paula Staab-Polk, Teri Darnall, Karen May, Liz Sturgeon

**Those Unable to Attend:** Mary Martin, Esther Brown, Katrina Goodrich, Robert Kentner, Eugenia Graves, Debbie Duke

| **Agenda Item** | **Discussion** | **Action Taken** | **Responsible Person** |
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| **Welcome and Call to Order** | Meeting Called to Order at 2:03 PM CT |  |  |
| **Invocation** | Solari-Twadell led with an invocation. |  |  |
| **Review of Agenda for Annual Meeting** | Solari-Twadell led a discussion on the content of the Annual Meeting on November 10, 2022. Knighten shared a draft agenda, which was edited during discussion. Committee annual reports are due October 31. | The following will go out to the membership a prior to the meeting: Agenda, updated by-laws, proposed budget, changes in Articles of Incorporation, annual report from each committee. The agenda plus items for vote (by-laws and budget) will be sent to membership on November 1. Other attachments will be sent on November 3. | Sanchez-Nelson |
| **President’s Report** | Solari-Twadell discussed the desire to have a face-to-face conference in Chicago in 2023. The only way that would happen would be with grant money. Staab-Polk shared what she learned from the Funeral Service Foundation. She has an appointment with one of the staff. Solari-Twadell will join that meeting. |  |  |
| **Treasurer’s Report** | Darnall reviewed the budget details that had been sent out. Discussion followed. | The board approved the budget. |  |
| **Vice-President’s Report** | 1. Knighten discussed the need for a Registered Agent in North Carolina. There are agencies that will act as your registered agent for a fee. Knighten compared four of them. Discussion followed. 2. Knighten led a discussion on changing the time of the monthly board meetings. Suggestions were narrowed down to 6:00 PM on a Tuesday or Thursday. 3. Knighten discussed the election results. These new positions will be effective January 2023. | 1. Garner moved that North Carolina Registered Agent, LLC for $49 per year to become the registered agent. Sanchez-Nelson seconded. Motion approved. 2. A doodle poll of possible dates/times will be sent to the Board. | 2. Knighten |
| **Secretary Minutes August Board Meeting** | The August board meeting minutes were accepted as circulated. |  |  |
| **Education Committee** | Garner shared that the November CNE will be on research and will be presented by Callaghan. 2023 programs are being developed. |  |  |
| **Journal Committee** | Knighten reminded that board that the deadline to submit manuscripts for the International Journal of Faith Community Nursing is November 15. |  |  |
| **Governance Committee** | May reported that there was no meeting this month. |  |  |
| **Research Committee** | 1. Callaghan reported that a revised toolkit will be sent out and ready for the website soon. 2. It is time to start discussions about next year’s scholarly article. |  |  |
| **Closing Prayer** | Knighten closed the meeting with a prayer. |  |  |
| **Next Meeting** | Next meeting time to be determined. |  |  |
| **Meeting Adjourned** | Adjourned at 3:20 PM CT |  |  |
| **Respectfully submitted by:** | Kathey Sanchez-Nelson | |  |