**Faith Community Nurses International**

**FCNI Board Meeting**

**December 13, 2022**

**6:00 PM CST**

**Date: 12/13/2022**
(ZOOM meeting)

**Attendees:** Ann Solari-Twadell, Mary Lynne Knighten, Teri Darnall, Kathey Sanchez-Nelson, Linda Garner, Mary Martin, Paula Staab-Polk, Donna Callaghan, Esther Brown, Robert Kentner

**Those Unable to Attend:** Liz Sturgeon, Katrina Goodrich, Eugenia Graves, Debbie Duke, Karen May

| **Agenda Item** | **Discussion** | **Action Taken** | **Responsible Person** |
| --- | --- | --- | --- |
| **Welcome and Call to Order** | Meeting Called to Order at 6:01 PM CST |  |  |
| **Opening Invocation** | Solari-Twadell opened the meeting with a prayer of gratitude. |  |  |
| **President’s Report** | Solari-Twadell delivered the President’s report.1. Thank you to the Board of Directors.
2. Nobody from the Board attended the Nursing Organization Alliance meeting.
3. Discussion occurred regarding the Annual Conference in 2023.
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| **Vice-President’s Report** | Knighten delivered the Vice-President’s report.1. Regarding the presence at the Westberg symposium (April 17-19, 2023) we need volunteers to staff the table.2. Regarding Strategic plan, have president’s round table in new year.3. Discussed times and dates for monthly board meetings, especially since there are new board members. Currently meetings are set for the second Tuesday at 6:00 PM Central. 4. Knighten shared the proposal for the first annual conference that is scheduled for September 14-15, 2023. Discussion followed. Regarding the conference theme of grief, Staab-Polk shared the fact that there is a proposed bill related to a national grief strategy. An article related to this bill is here: Morelle.house.gov/grief-act.The board agreed that Solari-Twadell will take the lead. She will lead a committee that will include Garner, Sanchez-Nelson, Martin, Callaghan, and Staab-Polk.  | 1. Plan to discuss free registration and staffing a table at Westberg symposium at the January Board meeting.
2. Set up President’s Round Table for members to discuss strategic plans achieved and possible revisions. Place advertisement for it in the journal.
3. Set up a poll of board members for preferred board meeting dates/times.
4. Share the article on national grief strategy with the Board of Directors via email.
5. Communicate results of conference committee discussion to Solari-Twadell.
 | 1. Knighten

2. Knighten to set up round table meeting. Sturgeon to advertise in journal.3. Knighten4. Staab-Polk5. Knighten |
| **Treasurer’s Report** | Darnall gave a treasurer’s report, which included the current assets balance. |  |  |
| **Secretary Minutes -November Board Meeting** | Minutes were approved as circulated. Discussion occurred regarding a deadline each month for committee chairs to send in committee reports/minutes. | Committee chairs are to send reports/minutes to Sanchez-Nelson during the first week of each month for the previous month or for the most recent meeting. | All committee chairs |
| **Education Committee** | Garner stated that the Education Committee did not meet. |  |  |
| **Journal Committee** | Knighten announced that there are four articles ready to publish. |  |  |
| **Fundraising Committee** | Staab-Polk stated that the Fundraising Committee did not meet. |  |  |
| **Marketing and Outreach Committee** | Knighten announced that there was a joint Marketing and Membership meeting to discuss recruiting and engaging membership and for brainstorming on how to work together. |  |  |
| **Research Committee** | 1. Callaghan reported that there was little attendance to the scholarly article discussion hour.
2. Discussion occurred regarding the research symposium agenda.
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| **Spiritual Resource Development Committee** | Brown reported that there has been no meeting in the past two months. She thanked Darnall for all the work she has done on this committee. |  |  |
| **Practice Committee** | Martin reported that the committee has discussed and worked on the toolkit. Discussion ensued regarding existing and potential toolkit items. |  |  |
| **Membership and Outreach Committee** | Kentner reported that there was not meeting but plans on working together with the Marketing Committee. Discussion ensued regarding the possibility of a membership campaign and other ideas for increasing membership. This included the idea of posting a short video each month introducing a committee of the board to membership. | Record a short video introducing a committee’s role and current work. Vet through Garner then send to Goodrich. | Brown for January, Callaghan for February, Martin for March. |
| **Next Meeting** | January 10, 2023; 6:00 PM CST |  |  |
| **Meeting Adjourned** | Adjourned at 7:35 PM CST |  |  |
| **Respectfully submitted by:** | Kathey Sanchez-Nelson |  |