**Faith Community Nurses International**

**FCNI Board Meeting**

**November 8, 2022**

**6:00 PM CT**

**Date: 11/8/2022**
(ZOOM meeting)

**Attendees:** Mary Lynne Knighten, Kathey Sanchez-Nelson, Linda Garner, Katrina Goodrich, Eugenia Graves, Debbie Duke, Robert Kentner, Karen May, Mary Martin

**Those Unable to Attend:** Ann Solari-Twadell, Teri Darnall, Donna Callaghan, Liz Sturgeon, Paula Staab-Polk, Esther Brown

| **Agenda Item** | **Discussion** | **Action Taken** | **Responsible Person** |
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| **Welcome and Call to Order** | Meeting Called to Order at 6:00 PM CT |  |  |
| **Vice-President’s Report** | 1. Knighten reported that we have one free registration for a Board member for the National Organizations Alliance Summit in Des Moines in November. Nobody from the board is interested or able to attend.
2. Knighten gave an update on the nonprofit corporation paperwork. Paperwork has been filed with Registered Agents, LLC in NC. The process should be completed by the end of this week. An amendment to the Articles of Incorporation will also need to be filed. This is ready to go.
 | Contact NOA to see if we can use our free attendance at the next summitAddress has been changed for USPS, and IRSGraves requested the Registered Agent address be disseminated to the board so other things can be updatedChange address on website | Solari-TwadellDarnellKnightenGoodrich |
| **Treasurer’s Report** | There were no questions or comments about the reports that were sent to the Board Members. Sanchez-Nelson reported on the handoff process that is in place. |  |  |
| **Secretary Minutes Board Meeting** | The minutes were approved as circulated. |  |  |
| **Web Page Review** | Goodrich reported that the new toolbox from the Research Committee has been added to the web page. There is nothing unusual about the number of hits. |  |  |
| **Education Committee** | Garner reported that the CNE presentation is in two nights. CNEs were approved. Callaghan will be the presenter. We are still working on next year’s CNEs. |  |  |
| **Journal Committee** | Knighten reported that the due date for articles is November 15. |  |  |
| **Fundraising Committee** | 1. Knighten reported that Staab-Polk and Solari-Twadell met with the Funeral Directors Association to get funding for an in-person conference next year. They would be willing to pay for a speaker, but not the conference.
2. Giving Tuesday is planned to be focused on scholarships for FCNs who cannot afford to attend CNEs.
 | Giving Tuesday narrative needs to be written and donation button changed on the website to allow this specific donation category | Staab-Polk |
| **Practice Committee** | Martin reported that the committee continues to work on the Practice Toolkit. Additions to the toolkit are coming. Next year the committee will review Healthy People 2030. Graves shared a concern that Healthy People 2030 does not mention faith.  | Send toolkit to Goodrich to get it on the website.Graves sent a link that board members should all review: <https://www.faithandhealthconnection.org/spirituality-and-health-in-the-federal-government/>Will be discussed at the annual meeting | MartinAllSolari-Twadell |
| **Marketing and Outreach Committee** | 1. Graves reported that there is a new member that attended a Foundations class taught in Birmingham. She wants to be on the Marketing Committee.
2. Cynthia Garret will be chair of the Marketing Committee.
3. Letters will be sent to nursing schools to advertise FCNI. Knighten reported that she attended a meeting of an FCN organization in Canada. They increased their membership substantially through letters to nursing schools, offers of free membership and other methods.
4. Graves discussed spotlighting interesting projects and other things to put onto Facebook.
 |  |  |
| **Membership Committee** | Kentner reported that there are some responses to the blast email asking for members who may be interested in joining the committee. | Reach out to these inquiries ASAP | Kentner |
| **Governance Committee** | May reported that the by-laws have been prepared with changes and rationale for changes for presentation at the general membership meeting. |  | May |
| **Research Committee** | Knighten discussed the “Annual Educational Conference/Research Pre-Conference”. The “Research Pre-Conference” should be referred to as “FCNI Research Pre-Conference and Annual Conference” (not Westberg Symposium Research Pre-conference) that is scheduled for September 2023. There have been discussions about having this conference in person. All members were given the opportunity to express their perspectives.* Several members have said that it would not be possible to go in person.
* Concern was expressed about the cost of an in-person conference when FCNs are having ministries closed and/or faith communities are struggling for funds.
* In addition, an article concerning in-person conferences from an academic perspective identified the level of DEI enjoyed during the pandemic, may be at risk for excluding persons with accessibility issues when transitioning back to in-person conferences.
* Voting was requested among the Board Members as to whether to have it in person or virtual. The board discussed the decision.
 | May moved that the board discuss the whether the FCNI Research Pre-Conference and Annual Conference should be virtual or face to face. Seconded by Garner. Motion passed.Garner moved that the FCNI Research Pre-Conference and Annual Conference be held virtually. Kentner seconded. Motion passed unanimously by all present. | All |
| **Closing Prayer** | Knighten closed the meeting with a prayer |  |  |
| **Next Meeting** | December 13, 2022; 6:00 PM Central Time |  |  |
| **Meeting Adjourned** | Adjourned at 6:50 PM CT |  |  |
| **Respectfully submitted by:** | Kathey Sanchez-Nelson |  |