**Faith Community Nurses International**

**Annual Committee Report for Governance Committee 2021**

**Committee:** Governance

**Committee Chair:** Donna Callaghan

**Committee Members:** Linda Garner, Ruby Hope, Dawn Klug, Ann Solari-Twadell

**Main Objectives:** Orientation of chair to position responsibilities; Organization and completion of documents

**Summary of accomplishments:** Bylaws accepted in Nov. 2020 were signed by the President and Secretary and uploaded to the website; Policies and Procedures were reviewed, edited/completed, approved by the board, and uploaded to the website; All files that were uploaded to the website were reviewed, deleted, and replaced with completed and approved documents; COI form was approved and completed documents were received from most board members.

**Summary of continuing activities:** “Duties of Officers” and “Duties of Standing Committees” documents that are to be included in the board members handbook still need editing and approval of the board

**Summary of items in progress/upcoming events:** N/A

**Recommended goals for 2022:** Review of Bylaws

**Recommendations to the Board:** Need more FCNI member volunteers for this committee

**Submitted by:** Donna Callaghan

**Date:** 10/22/2021